Services for Early Years Providers 2020-2021

Early Years Service
Children’s Service
Services for Early Years Providers 2020-2021

We offer a wide range of services for Early Years Providers in Buckinghamshire and beyond. This booklet provides a summary of the different options available to you, organised by key themes in EYFS practice. For full details of our services and training programme, please visit our website.

If you have any questions, or would like to discuss your requirements further, please contact us using the details below:

Email: earlyyears@buckscc.gov.uk
Tel: 01296 387037

Services for Early Years Providers 2020-2021
A Guide to Assessment in the Early Years EYFS 20/00183
Autism Education Trust (AET) Making Sense of Autism for Practitioners SEN 20/201
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Dysphagia, Eating and Swallowing (Zoom Session) DCW 21/002
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South (Chiltern South Bucks) Network Group Meetings for PVI and School Early Years Practitioners EYFS 20/00215
A Guide to Assessment in the Early Years

Course Description:

The Statutory Framework for the EYFS states that “Assessment plays an important part in helping parents, carers and practitioners to recognise children’s progress, understand their needs, and to plan activities and support.”

This course supports practitioners working in the Early Years to understand the importance of good assessment practices as part of the observation, assessment and planning cycle.

Target Audience:

Youth Worker, Teaching Assistant, Teacher, Subject Leader, Speech and Language Therapist, Specialist Teacher, SENDCO, Playworker, Parent, Other, Nursery Nurse, NQT Induction Tutor, Newly Qualified Teacher, Learning Support Assistant, Key Stage Coordinator, Higher Level Teaching Assistant, Headteacher, Early Years Practitioner, EAL Lead, Designated Safeguarding Officer, Deputy Headteacher / Assistant Headteacher / Senior Teacher, Childminder

Learning Outcomes:

• Formative and summative assessment
• Assessing in the Early Years
• A five-part process for assessment
• Accuracy of judgements and moderation
• Assessment and the EYFS

How To Book:

You will need an account on our online booking system

https://cpd.buckscc.gov.uk

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BOOK ONLINE cpd.buckscc.gov.uk EYFS 20/00183
Autism Education Trust (AET) Making Sense of Autism for Practitioners

Course Description:

The Making Sense of Autism training will give you a better understanding and awareness of autism and the way it affects children in your setting.

No previous training required.

Target Audience:

Youth Worker, Teaching Assistant, Teacher, Subject Leader, Speech and Language Therapist, Specialist Teacher, SENDCO, Playworker, Parent, Other, Nursery Nurse, NQT Induction Tutor, Newly Qualified Teacher, Learning Support Assistant, Key Stage Coordinator, Higher Level Teaching Assistant, Headteacher, Governor, Foster Carer, Early Years Practitioner, EAL Lead, Designated Safeguarding Officer, Deputy Headteacher / Assistant Headteacher / Senior Teacher, Childminder, Chair of Governors, Behaviour and Attendance Specialist, Adviser / Consultant

Learning Outcomes:

All participants will be able to:
• identify the four key areas of difference that need to be taken into account when working with children on the autism spectrum.
• know the importance of understanding the individual child on the autism spectrum and their profile of strengths and weaknesses.
• identify the key areas to help children on the autism spectrum build positive relationships with staff and their peers.
• know that many children on the autism spectrum can be unusually sensitive to everyday sights, sounds, touch, tastes and smells. This can affect their learning and emotional state.

How To Book:

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Dysphagia, Eating and Swallowing (Zoom Session)

Course Description:
This short course aims to give an overview of Dysphagia for those caring for someone with this condition. This course is delivered remotely via directed self study and webinar.

Content includes:
- What is dysphagia
- What does it mean and how does it affect the person
- Symptoms, signs and concerns
- What does it mean for us and the person we are caring for
- Aspiration risks

Target Audience:
Youth Worker, Teaching Assistant, Teacher, Speech and Language Therapist, Specialist Teacher, SENDCO, Playworker, Parent, Nursery Nurse, Newly Qualified Teacher, Learning Support Assistant, Higher Level Teaching Assistant, Headteacher, Foster Carer, Early Years Practitioner, Deputy Headteacher / Assistant Headteacher / Senior Teacher, Childminder

Learning Outcomes:
- To understand what Dysphagia is
- What is Dysphagia is and how it affects the individual.
- To be aware of the signs and symptoms of Dysphagia.

How To Book:
You will need an account on our online booking system

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Dysphagia, Eating and Swallowing (Zoom Session)  

Course Description:

This short course aims to give an overview of Dysphagia for those caring for someone with this condition. This course is delivered remotely via directed self-study and webinar. The content includes:

- What is dysphagia
- What does it mean and how does it affect the person
- Symptoms, signs and concerns
- What does it mean for us and the person we are caring for
- Aspiration risks
- Understanding our limitations

Target Audience:

Youth Worker, Teaching Assistant, Teacher, Speech and Language Therapist, Specialist Teacher, SENDCO, Playworker, Parent, Nursery Nurse, Newly Qualified Teacher, Learning Support Assistant, Higher Level Teaching Assistant, Headteacher, Foster Carer, Early Years Practitioner, Deputy Headteacher / Assistant Headteacher / Senior Teacher, Childminder

Learning Outcomes:

- To understand what Dysphagia is, what it means and how it affects the individual.
- To be aware of the signs and symptoms of Dysphagia.
- To know the aspiration risks of Dysphagia.

How To Book:

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Early Years SENCO Liaison Groups - South area

Course Description:

- Groups are run by members of the Early Years Service who have specialisms and expertise in supporting children with additional needs.
- Early Years (EY) SENCO Liaison Groups are free to attend and open to EY SENCOs in settings and schools with EYFS provision in Buckinghamshire.
- The groups provide an opportunity to share practice and discuss the latest developments in SEND both locally and nationally.
- For EY SENCOs in settings and schools with EYFS provision in Buckinghamshire.

Target Audience:

Specialist Teacher, SENDCO, Nursery Nurse, Early Years Practitioner, Childminder

Learning Outcomes:

- To be aware of the local and national SEND updates
- To have improved understanding of what good practice relating to inclusion looks like.

How To Book:

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Encouraging and Nurturing Early Writers  

Course Description:
An excellent course that will help practitioners and teachers recognise the key elements that are needed in order to encourage children to write. Many practical ideas and top tips will be shared to support the writing aspect of learning. We will consider how to best support vulnerable groups and the importance of communication and language and physical skills and how these will impact children’s ability to write.

Target Audience:
Teaching Assistant, Teacher, Playworker, Parent, Other, Nursery Nurse, NQT Induction Tutor, Newly Qualified Teacher, Learning Support Assistant, Early Years Practitioner, EAL Lead, Childminder

Learning Outcomes:
Delegates will increase their knowledge and skills so they can:

- motivate and encourage children to mark make and begin to write
- understand which skills are required to enable children to write
- gain practical ideas so they can support children to develop the physical skills and language skills to become ‘writers’
- plan confidently adapting the environment to enable children to practise important skills

How To Book:
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Introduction to Childminding

Course Description:

Introduction To Childminding (ICC) is a course approved by the Local Authority meeting the registration requirements of the Early Years Foundation Stage (EYFS) and the Childcare register. ICC covers every aspect of being a registered childminder – from meeting children’s learning needs to working in partnership with parents and other professionals.

The course that supports you to complete the registration requirements is carried out over four sessions. You will need to attend all sessions and complete tasks that will support your practice when registered, in order to receive your attendance certificate. Considerable support is offered throughout the course to enable you to gain maximum benefit.

Target Audience:

Suitable for all

Learning Outcomes:

22nd September 2020. Week 1: Health and Safety (1.5 hours)
Assess & take action to ensure that the environment is safe for children of different ages and stages of development (risk assess).
Have a knowledge of safe supervision both inside and outside the home.
Maintain a clean, safe and hygienic environment, considering:- Disposal of waste, Food preparation & storage and Pets.
Manage accidents and incidents including evacuation and emergency plans.
Have policies and procedures to manage the administration and storage of medication.

29th September 2020. Week 2: Behaviour and Inclusion (1.5 hours)
Routines of the day and settling new families.
Have an understanding of the reasons for unacceptable behaviour and strategies to manage this.
Be able to create a behaviour management policy including acceptable behaviour from visitors.
Have anti-discriminatory practice within their environment and be able to challenge prejudice appropriately.
Be aware of the effects of prejudice and stereotyping on children.
Plan routines which meet the needs of families and children of different ages and stages of development.
Be aware of the importance of working in partnership with parents, taking into account their wishes whilst meeting the requirements of legislation.
Understand Information sharing with parents and other carers.
Have a knowledge of the effects on children and families of transitions within children's lives.
Have strategies for effective communication with parents and other professionals.

6th October 2020. Week 3: Running a home based business (1.5 hours)
Have a list of required policies and permissions.
Have a list of required permissions.
Have a knowledge of the required documentation to meet the requirements of EYFS and the Childcare Register.

How To Book:

You will need an account on our online booking system

https://cpd.bucksc.gov.uk

How To Book:

You will need an account on our online booking system

Date Time Venue Trainer
Tuesday 6 October 2020 19:00 - 20:30 MS Teams, Aylesbury Joy Featherston
Mastering Number in the Early Years (Microsoft Teams) EYFS 20/00193

Course Description:

An excellent course that will help practitioners and teachers recognise the importance of a solid grounding in number. There will be lots of practical examples of how to use concrete materials to support counting and suggestions in order to support problem solving through everyday opportunities. It will include links to the new EY Inspection Framework, the EYFS reforms early adopter version of the Statutory Framework and also the newly published Development Matters.

Target Audience:

Early Years Practitioner, Childminder

Learning Outcomes:

Delegates will increase their knowledge and skills so they can:

- Help children to develop a strong base knowledge of number
- Promote maths learning opportunities in routines and throughout the environment
- Make problem solving a part of everyday practice.

How To Book:

You will need an account on our online booking system

https://cpd.bucksc.gov.uk

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<td>Alison Gill</td>
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BOOK ONLINE cpd.bucksc.gov.uk EYFS 20/00193
North (Aylesbury Vale) Network Group Meetings for Childminders

Course Description:

This is your opportunity to receive updates and useful information on practice, policy and procedures in the Early Years.

They are a worthwhile opportunity to hear the most current Local Authority information on safeguarding, funding and Ofsted key messages. They provide a valuable forum for sharing best practice as well as improving access to support and guidance to enable you to offer the best Early Years provision possible.

These meetings are provided free of charge and for the Autumn term 2020 will be held virtually using Microsoft Teams in order to enable access for all. We look forward to welcoming you at one of the meetings organised across the autumn term.

Target Audience:

Childminder

Learning Outcomes:

The theme of this terms meeting is Support and guidance for Early Years providers during the Covid-19 pandemic.
To hear about Local Authority updates including finance, safeguarding, the Learning at Home Parents Behaving Powerfully initiative and Ofsted News.
To take part in a discussion on how to support children and adult’s mental health and wellbeing.

How To Book:

You will need an account on our online booking system

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Paediatric First Aid (Monday 16th November & Tuesday 17th November 2020)

Course Description:

This 2 day course will provide Paediatric First Aid training for Early Years and Child Care Practitioners to meet Early Years Foundation Stage requirements and as required by OFSTED.

Important Information

Due to the practical aspects of this course e.g. practicing CPR it is recommended that learners wear trousers and comfortable clothing. A text book is provided for each learner on this course.

The same person MUST attend both sessions to achieve a certificate. It is a LEGAL REQUIREMENT of the EYFS that 'at least one person who has a current paediatric first aid certificate must be on the premises at all times when children are present' (Statutory Framework for the EYFS, Page 26).

Target Audience:

Nursery Nurse, Early Years Practitioner, Designated Safeguarding Officer, Childminder

Learning Outcomes:

This course meets the welfare requirements of the Early Years Foundation Stage as stated on page 23 in the Practice Guidance for the Early Years Foundation Stage.

- Incident management
- Child & baby resuscitation
- Child & baby choking
- Control of bleeding
- Shock management
- Burns
- Epipen

How To Book:

You will need an account on our online booking system

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<td>Green Park Village (Alf), Aston Clinton</td>
<td>CJ Associates</td>
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Paediatric First Aid (Saturday 7th November & 14th November 2020)  
EYFS 20/00200

Course Description:

This 2 day course will provide Paediatric First Aid training for Early Years and Child Care Practitioners to meet Early Years Foundation Stage requirements and as required by OFSTED.

Important Information

Due to the practical aspects of this course e.g. practicing CPR it is recommended that learners wear trousers and comfortable clothing. A text book is provided for each learner on this course.

The same person MUST attend both sessions to achieve a certificate. It is a LEGAL REQUIREMENT of the EYFS that 'at least one person who has a current paediatric first aid certificate must be on the premises at all times when children are present' (Statutory Framework for the EYFS, Page 26).

Target Audience:

Nursery Nurse, Early Years Practitioner, Designated Safeguarding Officer, Childminder

Learning Outcomes:

This course meets the welfare requirements of the Early Years Foundation Stage as stated on page 23 in the Practice Guidance for the Early Years Foundation Stage.

- Incident management
- Child & baby resuscitation
- Child & baby choking
- Control of bleeding
- Shock management
- Burns
- Epipen

How To Book:

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Preparing for your Ofsted Inspection using the Education Inspection Framework

Course Description:

This is an opportunity to explore the key changes of the new framework and what this means for you and your practice. Gain confidence and check your understanding of the inspection framework.

The course will cover the following main themes; quality of education, cultural capital, safeguarding, communication and language. We will explore the differences between behaviour, attitudes and personal development and consider how to meet the needs of all children, but particularly those who are disadvantaged.

Target Audience:

Early Years Practitioner, Childminder

Learning Outcomes:

- To understand the key changes to the framework
- To feel more confident about your Ofsted inspection
- To recognise how this framework is designed to improve all children’s outcomes including the most disadvantaged.

How To Book:

You will need an account on our online booking system

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<td>MS Teams, Aylesbury</td>
<td>Alison Gill</td>
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Safeguarding Children Refresher for Designated Lead in Early Years (Zoom Session)

Course Description:

This course will take place via Zoom Video Conferencing to support settings during the Covid-19 pandemic until such times we can safely deliver face to face training.

Instructions and a link to join the course will be provided by the trainer in advance of the Introduction session date. All learners will attend by Zoom video call as standard. Zoom is accessible on PCs, tablets and smartphones.

Please be aware, Zoom is not accessible via Buckinghamshire Council devices. To access this course you must ensure to have provided an email address which can be used from a non-Buckinghamshire maintained device.

Target Audience:

Designated Safeguarding Officer, Childminder

Learning Outcomes:

• Be more confident in your role of designated safeguarding officer
• Have updated your knowledge and understanding of how to recognise risk, respond to concerns and how to make a referral
• Have the tools to help you ensure that staff in the setting have the necessary information and training they need

How To Book:

You will need an account on our online booking system

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<td>Hempsall Consultancies</td>
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Safeguarding for All in Early Years (Zoom Session)  
EYFS 20/00186

Course Description:
This course will help you to develop an understanding of your role and responsibilities in safeguarding children; and increase your knowledge and confidence in working with Buckinghamshire policies and procedures.

During the course we will look at:
- The latest legislation regarding safeguarding children and local safeguarding policy and arrangement
- Possible signs and symptoms of child abuse and neglect
- How to respond to any concerns you have about a child’s welfare
- How to work with relevant policies and procedures
- What ‘early intervention’ is and how this is arranged in Buckinghamshire

Target Audience:
Youth Worker, Teaching Assistant, Teacher, Subject Leader, Speech and Language Therapist, Specialist Teacher, SENDCO, Playworker, Parent, Other, Nursery Nurse, NQT Induction Tutor, Newly Qualified Teacher, Learning Support Assistant, Key Stage Coordinator, Higher Level Teaching Assistant, Headteacher, Governor, Foster Carer, Finance Officer, Early Years Practitioner, EAL Lead, Designated Safeguarding Officer, Deputy Headteacher / Assistant Headteacher / Senior Teacher, Childminder, Chair of Governors, Bursar / School Business Manager, Behaviour and Attendance Specialist, Adviser / Consultant

Learning Outcomes:
- Knowledge of the relevant legislation regarding safeguarding and early intervention processes in Buckinghamshire
- Confidence and a better understanding of their safeguarding role and responsibilities
- Aware of and recognise the possible signs and symptoms of child abuse and neglect
- Know what action to take if they have concerns about a child, following setting policy and procedure

How To Book:
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BOOK ONLINE  
https://cpd.buckscc.gov.uk  
EYFS 20/00186
SENCO Training (for new and aspiring SENCOs) - Two days.

Course Description:

The SENCO plays a crucial role in the quality of any setting but it can often be a daunting one for practitioners wanting to give children with additional needs the best start possible.

This informative course will give you the tools you need to take forward your responsibilities to be an excellent EYFS SENCO.

- How do you ensure SEND is a matter for everyone?
- How do you manage and plan for the SEND training needs of other practitioners in your setting?
- Do you know what your statutory duties are, where to go for help and how best to work with different agencies?

Target Audience:

Teacher, Specialist Teacher, SENDCO, Playworker, Nursery Nurse, Newly Qualified Teacher, Learning Support Assistant, Governor, Early Years Practitioner, Childminder

Learning Outcomes:

- Understand the requirements of SEND Code of Practice and how to implement in your setting
- Learn about early identification, categories of SEN and assessment
- Consider excellent practice in involving parents
- Learn about ways of showing and recording the progress children make
- Develop confidence through group work and discussion
- Be able to find the relevant information on SEN Support plans and the Education, Health and Care assessments and understand some of the processes involved.

How To Book:

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Course Description:

Join us live for our Autumn Network Group meetings to receive updates and useful information on practice, policy and procedures in the Early Years.

This is a valuable opportunity to hear the most current Local Authority information on safeguarding, funding and Ofsted key messages. They provide a constructive forum for sharing best practice as well as improving access to support and guidance to enable you to offer the best Early Years provision possible.

These meetings are provided free of charge and for the Autumn term 2020 will be held virtually using Microsoft Teams in order to enable access for all. We look forward to welcoming you at one of the meetings organised across the autumn term.

Target Audience:

Early Years Practitioner

Learning Outcomes:

The theme of this terms meeting is Support and guidance for Early Years providers during the Covid-19 pandemic.
To hear about Local Authority updates including finance, safeguarding, the Learning at Home Parents Behaving Powerfully initiative and Ofsted News.
To take part in a discussion on how to support children and adult’s mental health and wellbeing.

How To Book:

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South (Chiltern South Bucks) Network Group Meetings for PVI and School Early Years Practitioners

Course Description:

Join us live for our Autumn Network Group meetings to receive updates and useful information on practice, policy and procedures in the Early Years.

This is a valuable opportunity to hear the most current Local Authority information on safeguarding, funding and Ofsted key messages. They provide a constructive forum for sharing best practice as well as improving access to support and guidance to enable you to offer the best Early Years provision possible.

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Target Audience:

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